



**NTISSI NO. 4007**  
30 October 1989

**NTISS**

NATIONAL  
TELECOMMUNICATIONS  
AND  
INFORMATION SYSTEMS  
SECURITY



**COMMUNICATIONS SECURITY**

**UTILITY PROGRAM**



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# NTAISS

**NATIONAL  
TELECOMMUNICATIONS  
AND AUTOMATED  
INFORMATION  
SYSTEMS  
SECURITY**

# NATIONAL MANAGER

30 October 1989

## FOREWORD

1. National Telecommunications and Information Systems Security Instruction (NTISSI) No. 4007, entitled "COMSEC Utility Program," establishes the criteria for ensuring the availability of commonly required COMSEC equipment to satisfy crisis, contingency, and emergent national security requirements.

2. Additional copies of this NTISSI may be requested from:

Executive Secretariat  
National Telecommunications and  
Information Systems Security Committee  
National Security Agency  
Ft. George G. Meade, MD 20755-6716

/s/

W. O. STUDEMAN  
Vice Admiral, U.S. Navy

COMSEC UTILITY PROGRAM

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SECTION 1 - PURPOSE AND SCOPE

1. The Communications Security (COMSEC) Utility Program is a pool of selected INFOSEC equipment available to federal departments and agencies on a reimbursable or temporary basis, used to satisfy crisis, contingency, and emergent national security requirements. This instruction establishes the criteria, assigns responsibilities, and defines procedures for the COMSEC Utility Program (CUP). The provisions of this instruction are applicable to all federal departments and agencies that have requirements for information systems security equipment.

SECTION II - DEFINITIONS

2. The following definitions apply for the purpose of this instruction:

a. Crisis or Contingency Requirement: An immediate need for COMSEC equipment not available from department or agency-owned assets and which are required to meet a crisis or contingency operation.

b. Emergent National Security Requirement: A requirement demanding immediate attention, which surfaces as a result of such actions as policy changes, security compromises, or unforeseen technology changes, and which cannot be met within the time constraints of the normal budget process.

SECTION III - RESPONSIBILITIES

3. The Director, National Security Agency (DIRNSA), as the Program Manager for CUP shall:

a. Establish, maintain, and administer the CUP in accordance with the criteria contained herein.

b. Consolidate suggestions from DoD elements for potential equipment program candidates for inclusion in the annual CUP procurement plan, and provide a recommended plan to the Joint Chiefs of Staff (JCS) for validation.

c. Procure, store, maintain, and dispose of CUP assets.

d. Plan, program, and fund for the storage, maintenance, and handling of CUP assets in inventory.

e. Establish pricing for CUP assets available for procurement by federal departments and agencies.

f. Provide annually, to the JCS, a CUP inventory status and equipment transaction report.

g. Provide a semi-annual listing of CUP assets available through the program to INFOSEC liaison elements within federal departments and agencies.

4. Federal departments and agencies shall: Budget for information systems security requirements with due consideration for the extensive lead-time required for delivery. CUP assets fill requirements that cannot be otherwise satisfied.

5. Heads of DoD departments and agencies shall: Identify equipment to be considered for procurement during the CUP annual program build and validation process. A prioritized list of recommended equipment, quantity, applicable program(s), and justification supporting the recommendation shall be submitted to DIRNSA (Attn: [redacted] - CUP) with an information copy to the Joint Chiefs of Staff (Attn: [redacted]).

6. The Joint Chiefs of Staff shall:

a. Review the annual recommended CUP procurement plan and forward a validated equipment requirements list to DIRNSA (Attn: [redacted] - CUP).

b. In conjunction with NSA, jointly resolve competing requirements for CUP assets.

c. In conjunction with NSA, jointly establish minimum equipment quantities to be retained in the CUP inventory to meet crisis or contingency requirements.

#### SECTION V - PROCEDURES

7. Federal departments and agencies having an immediate need for COMSEC equipment, not satisfiable within the time frame required through normal COMSEC acquisition channels, may:

a. Request availability, pricing, delivery, or loan information from the NSA [redacted]. All formal requests for loan or procurement of CUP assets will be forwarded in writing to DIRNSA, [redacted] with a copy to [redacted].

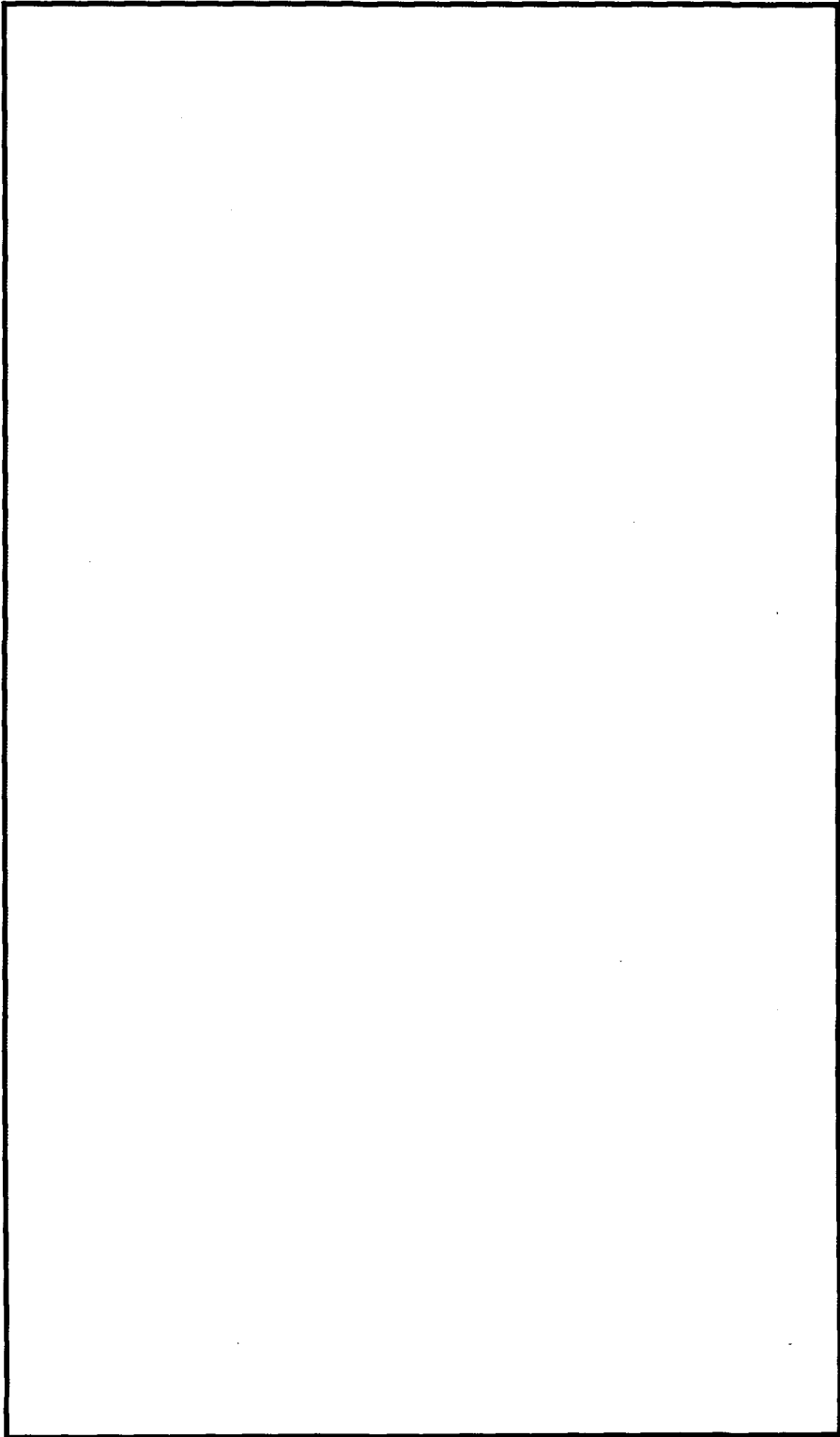
b. When procurement through the CUP is authorized, the procuring department or agency shall provide funding to DIRNSA to cover the cost of the equipment and transportation. Proceeds from the sale of CUP assets will be reinvested in the program.

8. CUP assets may be loaned for a maximum of six months when it is determined by DIRNSA to be in the government's best interest. Federal departments and agencies borrowing a CUP asset shall provide funding to cover the cost of transportation, testing, and rehabilitation to ensure its future utility. Loan extensions beyond the six-month period will be reviewed on a case-by-case basis. If a loan extension is approved, the federal department or agency borrowing the asset should, at that time, identify the requisite funds to procure the item.

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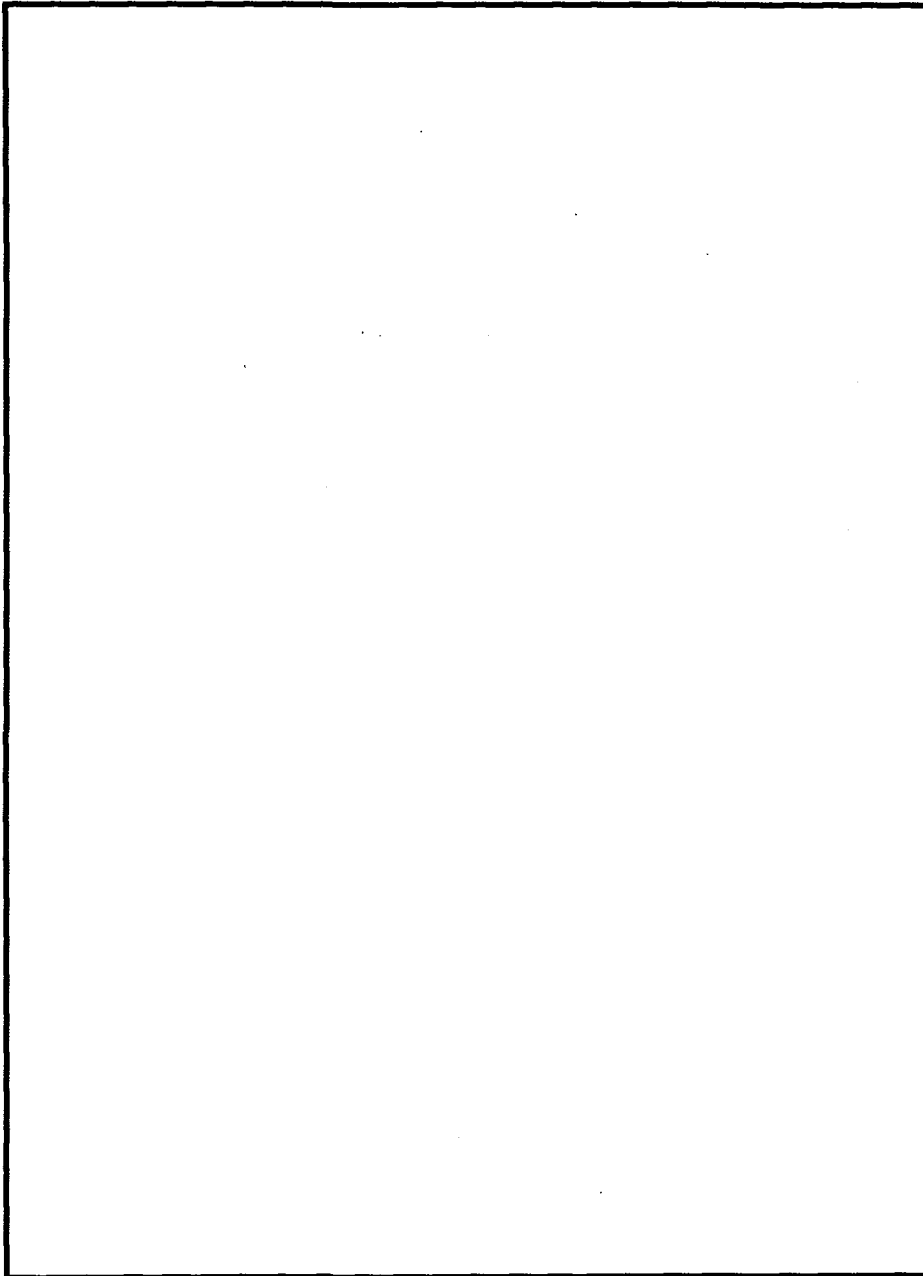
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